



The American Association of Medical Assistants® Maxine Williams Scholarship in Honor of Crystal Coleman, CMA (AAMA), Application

What is the Maxine Williams Scholarship in Honor of Crystal Coleman, CMA (AAMA), Program?

Crystal Coleman, CMA (AAMA), was an American Association of Medical Assistants® (AAMA) leader and supporter of education and credentialing for all medical assistants. The program was established in 2024 for the purpose of providing educational assistance to deserving credentialed medical assistants who are interested in advancing their position within the health care system while maintaining their credential. The scholarship fund is supported entirely by private contributions. The AAMA Maxine Williams Scholarship Fund in Honor of Crystal Coleman, CMA (AAMA), assumes administrative costs of the fund as a service to the public and to the medical and medical assisting professions.

Who is eligible to apply?

American Association of Medical Assistants® (AAMA) member who holds a current medical assisting credential with continuous AAMA membership for at least 5 years, pursuing education to advance within the medical assisting health care profession, resulting in a credential, certificate or other measure of proficiency.

Deadline for Receipt of Applications: December 15, 2025

Please send the following documents. (*Applications with incomplete information or missing attachments will not be considered. Please do not staple documents together.*)

- ☐ Your completed application, which includes this checklist page and page 2 with signature.
- ☐ Answers to application questions, listed on page 2, on separate sheet, typed or printed legibly.
- ☐ Course title, objectives and accrediting body/organization.
- ☐ Your education and employment history.
- ☐ Minimum of two professional letters of reference, one from current supervisor.

Email completed application to:
Sharon Flynn at SFlynn@aama-ntl.org

Mail completed application to:
AAMA
Attn: Sharon Flynn (MWS)
20 N. Wacker Drive, Suite 3720
Chicago, IL 60606

Application results will be communicated *approximately* eight weeks after the deadline date. Scholarship awards are issued directly to the recipient. Please see the attached sheet regarding tax implications on scholarship funds/awards. **Questions? Call: 800/228-2262.**

Applicant Information (type or print clearly):

Full Name: _____

Street address, City, State, ZIP: _____

Preferred Email: _____

Cell Phone Number: _____

Certification Date Expiration: _____ AAMA Member ID: _____

Medical Assisting Employer Information (type or print clearly):

Name of Employer: _____

Street Address, City, State, ZIP: _____

Supervisor/Employer Name: _____

Supervisor/Employer Email Address: _____

Date Employed: _____

Please answer the following questions on a separate sheet of paper. Type or legibly print your answers.*Please note that the answers you provide may be used for publicity if you are chosen for this award.*

1. What type of education, knowledge, or training will you be utilizing this scholarship for?
2. How will this scholarship impact your current or future position as a medical assistant?
3. How will the skills and knowledge gained advance your career practice as a medical assistant?
4. Why have you remained in the medical assisting profession, and where do you see yourself in three to five years in your professional career?

I certify that the information provided for this application is true to the best of my knowledge._____
Applicant Signature_____
Date

IMPORTANT NOTE: Submitted materials are subject to future use as marketing materials and the like by the AAMA. Such materials may include photos and quotes. If selected as a scholarship winner, the AAMA will require a photo for inclusion in Medical Assisting Today and any other promotion of scholarship winners. By submitting this application to the AAMA, you agree to permit the AAMA to use these materials at the AAMA's discretion.